

**GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMUNICATION  
NATIONAL HIGHWAYS MOTORWAYS POLICE**



**TENDER FOR THE PURCHASE OF 50 PDAs (E- TICKETING GADGETS) FOR SECTOR M-3 FOR THE FINANCIAL YEAR 2021-22**

Tender document for	PURCHASE OF 50 PDAs (E- TICKETING GADGETS) FOR SECTOR M-3
Tender document No.	No. 05 (Tender) CPO/HQ /M-3)/21-22/
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## INVITATION TO BID

National Highways and Motorway Police Sector M-3, invites sealed bids from the suppliers who are registered with Income Tax and Sales Tax Departments and who are on active taxpayers list of Federal Board of Revenue, for supply of 50 PDAs (E-Ticketing Gadgets) For Sector M-3 for financial year 2021-22 as per requirements of NHMP, Sector M-3 Nankana Sahib.

2. Bidding documents containing detailed terms and conditions etc. are available at NHMP Sector M-3 Nankana Sahib. Bidding documents can also be downloaded from NHMP website [www.nhmp.gov.pk](http://www.nhmp.gov.pk) as well as PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) free of cost.

3. The bids, must be prepared in accordance with the instructions in the bidding documents, must reach at NHMP Sector M-3 Nankana Sahib, according to following schedule.

Sr. No.	Tender no.	Nature of Items	Closing Time & Date	Bid Opening Time & Date	Bid Security
1	Sector M-3 /2021- 22/05	PURCHASE OF 50 PDAs (E- TICKETING GADGETS) FOR SECTOR M-3	1400 Hrs 25-10-2021	1430 Hrs 25-10-2021	Rs.90,000/-

4. This advertisement is available on web sites of NHMP and PPRA.

Chairman Purchase Committee  
NHMP Sector M-3 Nankana Sahib.  
Phone:056-28911012

## General Instructions and Conditions for the Bidders

1. Only those firms are allowed to participate in the tender who are General Sales Tax (GST) registered and have National Tax Number (NTN) and must be activated at FBR level if any hurdle comes regarding activation of firm in records of such departments for payment of taxes; firm will be responsible.
2. Bidder(s) must have sound financial position, sufficient experience, well reputation and capability for timely completion and delivery of required items.
3. The interested bidders can visit NHMP, M-3 Sector Store, LHQrs, Nankana Sahib Service Area, to check the sample of all items in order to observe the quality and standard of items required.
4. The bidders must bring one sample of each item at the time of opening of technical proposal. The sample provided if not matched with department sample/specification will be rejected. Such rejection will be for that item only. The bidders not bringing the samples at the time of opening of technical proposal will not be entertained.
5. Tender documents will be available in the office of **SSP Office, NHMP Sector M-3, Nazar Lubana, NHA Building Sharqpur**, during office hours (9am to 5pm).
6. Tender should be submitted along with Call Deposit Receipt, Pay Order or Bank Draft of Rs.90,000/-in favor of **SSP Sector M-3** National Highways and Motorway Police (**cheque is not acceptable**). Such security should be attached with financial proposal only. Copy of bid security should be attached with technical proposal.
7. Bid(s) found without bid security of Rs.90,000/- as earnest money in the shape of Pay Order, Call Deposit Receipt, Bank Draft will not be considered and rejected.
8. No Bidder will be allowed to submit his second or third offer with the same bid.
9. Bid(s) submitted on NHMP tender documents will be considered only.
10. Firms must certify that it has not been blacklisted from any govt. organization or department.
11. **Bid Opening Procedure.**
  - Single stage-two envelope procedure will be adopted to evaluate the offer(s).
  - The Bid shall comprise a single package containing two separate envelope each should contain separately the **“Technical Proposal”** and **“Financial Proposal”**.
  - Two separate envelopes shall be marked as **“Technical Proposal”** and **“Financial Proposal”** in bold and legible letters.
  - Initially **“Technical Proposal”** will be opened to evaluate the offer with the specification and required criteria mentioned in the tender document.
  - Offer(s) which will not be found according to the standard/specifications and evaluation criteria shall not be accepted and financial proposal of such firms will be returned unopened.
  - **“Financial Proposal”** will be opened only of those firms whose offer(s) would be found as per specification and laid down criteria.
12. While analyzing financial proposal, each item will be compared separately and work order will be given item wise to the firm/firms with least price offered.
13. The offered unit price of each item will be inclusive of GST (where applicable) and all other relevant taxes. All applicable Taxes will be deducted at the time of payment or as per procedure. If at any time audit observe regarding tax recovery, firm will be liable to pay such recovery regarding taxes.

14. The successful bidder shall furnish performance security equivalent to 10% of the total value of the contract in the form of CDR, pay order or bank draft in the favor of **SSP Sector M-3**. It shall be deposited at the time of signing the agreement, which shall remain with the department till completion of successful delivery/warranty period of all required items.
15. Quantity of each item may vary subject to availability and release of funds.
16. The firm will be responsible for delivering supply of each item at the office of **Line HQ,s Sector M-3 Nankana Sahib** where after inspection such items will be accepted. No separate charges will be paid for transportation.
17. Separate agreements shall be executed with successful bidder/bidders.
18. The delivery shall be completed within 30 days from the date of issuance of work order.
19. **Liquidated Damages:** If the supplier fails to deliver required items according to the specified standard within stipulated time period, the supplier shall deposit, without prejudice to other remedies under the contract, liquidated damages i.e. a sum equivalent to 0.5% per week and maximum up to 20% of the total value of the contact.
20. **Penalty of Failure of Supply:** If the firm fails to provide required items as per specification and required standard, performance security equivalent to 10% of the total value of the contract will be forfeited and the un-supplied items will be purchased on the risk and cost of the supplier concerned. Action of blacklisting of the firm will also be initiated.
21. In case if any of the terms and condition of the agreement is violated, the responsibility for any loss or damage will lie on the firm.
22. All the items quoted may not be demanded at once, rather than may be demanded on need basis during the financial year. Partial delivery and partial payment will be allowed. The offered rates shall be same for the whole financial year.
23. Bid evaluation report with justification for acceptance or rejection of bids will be announce at least fifteen days prior to the award of procurement contract.
24. Testing/Laboratory charges of samples shall be borne by the bidders.
25. The bids should reach this office as per schedule given below;

Sr. No.	Tender no.	Nature of Items	Closing Time/Date	Bid Opening Time/Date
1	Sector M-3 /2021- 22/05	PURCHASE OF 50 PDAs (E-TICKETING GADGETS) FOR SECTOR M-3	1400 Hrs 25-10-2021	1430 Hrs 25-10-2021

26. In case opening date is declared as a Public Holiday by Government, the next working day shall be deemed to be the date for submission and opening of tender at the same time and venue.

(SIGNATURE & SEAL OF BIDDER)

Chairman Purchase Committee  
NHMP Sector M-3 Nankana Sahib  
Phone: 056-28911012

## SPECIAL INSTRUCTIONS

1	The store would have to be supplied by the supplier within 30 days of issuance of work order. However, this period may be extended in consideration of special circumstances with the consent of both, the supplier and the purchaser.
2	Bidder must quote rates on the prescribed bid form attached with these documents. Cash receipts (in original or photo copy) in token of having purchased the tender documents must accompany the offer.
3	Tenders should be addressed to Chairman Purchase Committee.
4	Bidders should quote their firm and final rates both in words as well as in figures.
5	Against indigenous stores bidders, who are manufacturers, must indicate name and address for the works in Pakistan from where they intend to supply the store.
6	Any conditional, ambiguous or incomplete offer in any respect shall be ignored.
7	The bidders shall enclose catalogues /leaflets/literature and other technical data, if any in respect of store offered by them.
8	The bidders shall specifically indicate their NTN and GST registration No.
9	Any erasers/cutting/crossing etc; appearing in the offer must be properly signed by the person signing the bid.
10	A certificate shall be given by the bidder that he will be responsible for the free replacement of store if the same are found to be substandard and or at variance with the specifications given in the tender enquiry.
11	Stores should be brand new and in original manufacturers packing.
12	All bidders shall bring their samples of the offered items at the time of opening of technical bids at <b>Sector Office M-3, NHMP, Nazar Lubana, NHA Building, Sharqpur Interchange Motorway M-3</b> . The bidders not bringing the samples at the time of opening of technical proposal will not be entertained. Transportation charges will be borne by the bidders.
13	If any recovery is required to be made on account of taxes/duties or due to substandard store items as a result of audit para, the firm shall be liable to deposit the same.
14	Stamp duty shall be paid by the successful bidder as per applicable law.
15	In case of stores of imported origin”
I	A certificate should be given by the bidders that the spares parts/stores shall be genuine, brand new and in the original packing of the manufacturer.
li	A certificate should be given by the bidder that he will be responsible for free replacement of item /parts if not found suitable for the engine, machinery or its ancillary equipment or demand.
lii	Manufacturer name, in whose packing the stores will be offered for inspection must be given in the offer.
Iv	Import documents shall be produced at the time of inspection to ensure that stores offered for inspection are imported, brand new and in the original packing of the manufacturer.
V	The bidder should undertake that the security may be forfeited if they fail to furnish the import documents on inspection as at (iv) above.
Vi	The consignee will allow 100% payment on receipt of inspected and accepted stores.
16	Testing/Laboratory charges of samples shall be borne by the bidders.

(SIGNATURE & SEAL OF BIDDER)

**TECHNICAL PROPOSAL FOR PURCHASE OF 50 PDAs (E- TICKETING GADGETS)**  
**FOR SECTOR M-3**

Name of firm\_\_\_\_\_

Complete address with ph # and fax#\_\_\_\_\_

**TABLET**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered Specifications</b>
1	Processor	Quad Core 2.0 Ghz or higher	<b>50 Tablets</b>	
2	Memory	2 GB RAM & 32 GB ROM or higher		
3	Expansion Slot	Micro SD 256 GB or above dedicated slot		
4	Operating System	Android 9.0 or higher		
5	Screen	8.x inch		
6	Screen Resolution	Min 1280 x800		
7	Camera	2MP front and 8MP, AF Back or Higher		
8	Battery	4800 mAh or higher		
9	Connectivity	WIFI :802.11b/g/n, Bluetooth:4.0 or above, Micro USB GPS, GLONASS		
10	Network	Technology: GSM/HSPA/LTE		
11	Charger	Good Quality		
12	Screen Protector	Additional glass protection		
13	Carry case	Rugged cover Sling grip carrying case for one handed operation		
14	Support	NHMP applications(android)		
15	Warranty	1year local warranty		
16	PTA approved	Yes		

**PORTABLE BLUETOOTH PRINTER:**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered Specifications</b>
1	Printing method	Line thermal	<b>50</b>	
2	Format	58mm		
3	Print speed	80mm/sec or higher		
4	Resolution	8 dot/mm or higher		
5	Dot per line	384 dots or Higher		
6	Battery	Min.2000mAh or higher		
7	Battery level display	LED battery level display		
8	Carrying Case	Bolt attachable		
9	Charging port	USB(micro or type C)		
10	Interface	Bluetooth/USB		
11	OS support	Android 4.4 or higher		
12	Printing Commands	ESC/POS command set		
13	1D/2D/QR code printing	Yes supported		
14	Support	Printing of challan Receipts through NHMP application Connectivity of printer with Tablets through bluetooth		
15	Warranty	1 Year Vendor warranty with repair and maintenance		

**CAR CHARGES**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered specifications</b>
1	Charger type	12v USB car charger	<b>50</b>	
2	Ports	2-port (USB)		
3	USB output (Amp)	Minimum 4.8 A (should charge tablet and printer simultaneously)		
4	Warranty	6-months		

**POWER BANK**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered specifications</b>
1	Charger type	Power Bank 20,000 mAh	<b>50</b>	
2	Ports	2-port (USB)		
3	USB output (Amp)	QC3.0 fast charge support		
4	Warranty	6-months		

**Signature & Seal of Bidder**



**FINANCIAL PROPOSAL FOR PURCHASE OF 50 PDAs (E- TICKETING GADGETS) FOR SECTOR M-3**

Name of firm \_\_\_\_\_

Complete address with ph # and fax# \_\_\_\_\_

**TABLET**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered price with all relevant taxes</b>
1	Processor	Quad Core 2.0 Ghz or higher	<b>50</b>	
2	Memory	2 GB RAM & 32 GB ROM or higher		
3	Expansion Slot	Micro SD 256 GB or above dedicated slot		
4	Operating System	Android 9.0 or higher		
5	Screen	8.x inch		
6	Screen Resolution	Min 1280 x800		
7	Camera	2MP front and 8MP, AF Back or Higher		
8	Battery	4800 mAh or higher		
9	Connectivity	WIFI :802.11b/g/n, Bluetooth:4.0 or above, Micro USB GPS, GLONASS		
10	Network	Technology: GSM/HSPA/LTE		
11	Charger	Good Quality		
12	Screen Protector	Additional glass protection		
13	Carry case	Rugged cover Sling grip carrying case for one handed operation		
14	Support	NHMP applications(android)		
15	Warranty	1year local warranty		
16	PTA approved	Yes		

**PORTABLE BLUETOOTH PRINTER:**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered price with all relevant taxes</b>
1	Printing method	Line thermal	<b>50</b>	
2	Format	58mm		
3	Print speed	80mm/sec or higher		
4	Resolution	8 dot/mm or higher		
5	Dot per line	384 dots or Higher		
6	Battery	Min.2000mAh or higher		
7	Battery level display	LED battery level display		
8	Carrying Case	Bolt attachable		
9	Charging port	USB(micro or type C)		
10	Interface	Bluetooth/USB		
11	OS support	Android 4.4 or higher		
12	Printing Commands	ESC/POS command set		
13	1D/2D/QR code printing	Yes supported		
14	Support	Printing of challan Receipts through NHMP application Connectivity of printer with Tablets through bluetooth		
15	Warranty	1 Year Vendor warranty with repair and maintenance		

**CAR CHARGES**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered price with all relevant taxes</b>
1	Charger type	12v USb car charger		
2	Ports	2-port (USB)		

3	USB output (Amp)	Minimum 4.8 A (should charge tablet and printer simultaneously)	<b>50</b>	
4	Warranty	6-months		

**POWER BANK**

<b>Sr No.</b>	<b>Description</b>	<b>Details</b>	<b>Qty</b>	<b>Offered price with all relevant taxes</b>
1	Charger type	Power Bank 20,000 mAh	<b>50</b>	
2	Ports	2-port (USB)		
3	USB output (Amp)	QC3.0 fast charge support		
4	Warranty	6-months		

**Signature & Seal of Bidder**

## General Instructions & Conditions (Financial Proposal)

1	Pay Order/Call Deposit Receipt/Bank Draft of Rs. _____ bearing No. _____ dated _____ of Bank _____ is attached in original as earnest money.
2	The bid is valid for _____ days.
3	Offered price is inclusive of GST/PST and all relevant Taxes.
4	Payment will be claimed on completion of 100% supply as per tender specifications and approved samples on need basis.
5	Successful bidder(s) shall deposit 10% of the total value of contract money as performance warranty in shape of Pay Order, Call Deposit, Bank draft, which will be retained by the department till expiry of warranty period for one year from the date of delivery of item(s).
6	A separate agreement shall be executed with successful bidder.
7	Bidder(s) must attach General Sales Tax (GST)/ PST registration certificate and National Tax Number (NTN), and mention its Bank Account No _____, Name of Bank _____, Address _____
8	The quantity of items can vary subject to availability and release of funds. More so, NHMP reserves all the rights to reject any or all the tender, without assigning any reason or to accept full or part of the tender at its discretion.
9	The delivery shall be completed within 30 days period from the date of issuance of work order.
10	<b>Validity of bid by 30-06-2022.</b>
11	<b>LIQUIDATED DAMAGES:</b> If the supplier fails to deliver the required items of specified standard within the specified time period, the supplier shall deposit, without prejudice to other remedies under the contract, liquidated damages i.e. a sum equivalent to 0.5% per week and maximum up to 20% on the total value of contract.
12	<b>PENALTY FOR FAILURE OF SUPPLY:</b> If the firm fails to provide required items as per specification and required standard, 10% security will be forfeited of the total value of the contract. Action of blacklisting of the firm will also be initiated.
13	All items shall be inspected by inspection committee at <b>LHQ</b> National Highways and Motorway Police M-3 Nankana Sahib Service Area.
14	The items not found according to the Specifications/standards of NH&MP shall not be accepted
15	In case of the terms and conditions of the agreement is violated, the responsibility for any loss or damage will be on the supplier firm.
16	Bank Account No. ----- Name of Bank----- Address-----
17	The specifications, standard and quality of the items mentioned in the document are final and unchangeable, if any firm submits its rates with itself changing in the above-mentioned specifications will not be accepted and will be deemed for the same specifications, standard and quality mentioned in the tender documents.
18	Bidder must produce and display sample(s) at the time of opening of Technical Proposal for evaluation of offered items with NHMP specification. Note: <ul style="list-style-type: none"> <li>➤ Initially “Technical Proposal” will be opened to evaluate the offer(s) with the specifications(s) and required criteria mentioned in the documents.</li> <li>➤ Offer(s)/Items(s) which will not be found according to the standard/specifications and evaluation criteria shall not be accepted and “Financial Proposal” of such firms will be returned unopened on the spot.</li> <li>➤ “Financial Proposal” will be opened only of those firms(s)/items would be found as per</li> </ul>

	specifications and laid down criteria.
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**Signature & Seal of Bidder**

Chairman Purchase Committee  
NHMP Sector M-3 Nankana Sahib

## CERTIFICATE

We, [**Name and Address of the Bidder**], do hereby declare on solemn affirmation that:

- i. We have not been black listed from any Government Department / Agency
- ii. We have not been involved in litigation with any client during the last 3 years
- iii. We acknowledge that we have read, understood and accepted the Tender Document along with all terms and conditions specified above in the tender document
- iv. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the bidders
- v. We understand that the Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the bidder of the grounds for the Purchaser's action, and without thereby incurring any liability to the bidder and the decision of the Purchaser shall be final.
- vi. We certify that the prices quoted to the National Highways & Motorway Police against Tender Item \_\_\_\_\_, are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy, the bidder hereby undertakes to refund the prices charged in excess.

Dated \_\_\_\_\_ day of 2021

### TENDERER

Signature: \_\_\_\_\_  
CNIC #: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Address: \_\_\_\_\_

### WITNESS-1

Signature: \_\_\_\_\_  
CNIC #: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

### WITNESS-2

Signature: \_\_\_\_\_  
CNIC #: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Address: \_\_\_\_\_

**FORM OF BID**

For **PURCHASE OF 50 PDAs (E- TICKETING GADGETS) FOR SECTOR M-3 FOR THE FINANCIAL YEAR 2021-22**

To  
The Chairman Purchase Committee,  
Sector M-3, NHMP  
Nankana Sahib

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-A and annexure-B respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mentioned in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% percent of the Contract Price i.e., Rs. \_\_\_\_\_ For the due performance of the Contract as per bid Security Form.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Bidder  
(Sign + Seal)

**WITNESS-1**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
CNIC \_\_\_\_\_

**WITNESS-2**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
CNIC \_\_\_\_\_

## EVALUATION CRITERIA AND COMPARISON OF BID

The Technical Bids will be evaluated on the basis of following parameters and each bidder should clearly indicate the following in separate annexure duly labeled. In case the following information was missing the marks will not be given to the firm. No telephonic clarifications will be made and no additional documents will be entertained after the due date of technical proposal opening of the bids.

S #	Evaluation Parameter	Total Marks	Marking Scale	Brief Questionnaire
1	Hard Specifications		100% Compliance required	Compliance with required specifications mentioned in the items specifications. Attach Brochures of the quoted items.
2	Warranty & Support Capabilities		100% Compliance required	Undertaking to provide maximum period of comprehensive warranty and after sales & support for maintenance that Provided list of Support team and list of Service Centers.
3	Samples of the items in the tender		100% Compliance required	Bidders not bringing the samples of the items for which rate is being offered/quoted/bid is submitted at the time of opening of technical proposal, will not be considered and submitted bids shall be rejected.
4	Financial capabilities	20	Turnover 9 Million and above = 20 7 Million to 9 Million = 15 4 Million to 7 Million = 10	Annual Turn Over / Auditable Accounts of the firm. Company History years in business? Affidavit / Undertaking that the firm is never been black listed and if the firm is defaulter in any manner, submit the reason.
5	Relevant Experience	20	More than 5 years = 20 3 to 5 years = 15 Up to 2 years = 10	Minimum Two years of experience in the field of supply of required items. Experience will be assessed from registration certificate and annual turnover
6	Same nature of Projects Completed	20	4 Projects = 20 3 projects = 15 2 projects = 10	Documentary proves like work orders, bills etc in the name of firm. Letter of satisfaction by client
7	Same nature of Projects in National Highways and Motorway Police	20	3 Projects = 20 2 projects = 15 1 projects = 10	Same nature of successful projects in National Highways and Motorway Police along with Completion certificate from the client and Letter of satisfaction by client if any.
8	Time Schedule	20	7 days = 20 10 days = 15 15 days = 10	Total time required for supply after issuance of work order.
9	Technical Proposal Presentation			The Technical Proposal should be presentable and all the above information should be indexed properly
10	Any other information relevant to the Project			Any other information in support of the company profile and related to the Project.

Minimum Qualifying marks will be 50. The bidders not obtaining minimum qualifying marks shall not be considered for financial evaluation and their financial proposals shall be returned unopened.



The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

## **INFORMATION REQUIRED**

### A General

(1) Name of Bidder

- (i) No of Years in business in Pakistan
- (ii) No of Offices locations in Pakistan
- (iii) Annual Turnover (Million Rs.)
- (iv) Value of projects in hand (details may be given)
- (v) Year of Incorporation
- (vi) Status of the Bidder

- Sole Proprietor
- Partnership Firm
- Private Limited Company
- Public Limited Company
- Entity registered / incorporated outside Pakistan (Give details)
- Other (please specify)

(2) Names of Owner / Partners / Chief Executive / directors

(3) Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

**Signature & Seal of Bidder**