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PART II

**Statutory Notifications containing Rules and Orders issued by all Ministries
and Divisions of the Government of Pakistan and their Attached and
Subordinate Offices and the Supreme Court of Pakistan**

GOVERNMENT OF PAKISTAN

MINISTRY OF COMMUNICATIONS

[NATIONAL HIGHWAYS AND MOTORWAY POLICE (NH & MP)]

NOTIFICATION

Islamabad, the 20th May, 2007

S.R.O. 54 (KE)|2007 :

In exercise of powers conferred by sub-section (1) of section 93 of the National Highways Safety Ordinance, 2000 (XL of 2000), the Inspector-General, National Highways and Motorway Police, in consultation with the Government, is pleased to make the following rules, namely :—

***THE NATIONAL HIGHWAYS AND MOTORWAY POLICE
(ROADS SAFETY CAMPAIGNS, PERFORMANCE, REWARD)
RULES, 2007***

1. Short Title and Commencement.—(1) These rules may be called the National Highways and Motorway Police (Roads Safety Campaigns, Performance Reward Fund) Rules, 2007.

(227)

Price : Rs. 5.00

(2) They shall come into force at once and shall be deemed to have taken effect from the 30th August, 2000.

2. Definitions.—(1) in these rules unless there is anything repugnant in the subject or context,—

- (a) “Committee” means the Reward and Welfare Committee constituted under rule-5 ;
- (b) “Fine Money” means money deposited by the traffic rules violators ;
- (c) “Fund” means the Road Safety Campaign, Performance Reward constituted under these rules ;
- (d) “Ordinance” means the National Highways Safety Ordinance, 2000 (XL of 2000) ;
- (e) “Other Income” means income which will become part of the fine money or Fund, any other amount or grant given by the Federal Government or from any other source ;
- (f) “Performance Reward” means the amount payable to National Highways and Motorway Police personnel for rendering commendable and meritorious services during road mishaps, emergencies or accidents in addition to their normal duties and functions ;
- (g) “Profit” means interest earned on the surplus amount or on its deposits and investments into profitable schemes allowed and recognized by the Federal Government ;
- (h) “Roads Safety Campaigns” means a campaign for educating the road users for safe driving and using national highways by different means including publicity through electronic media for smooth running of traffic on national highways as well as safety measures including purchase of any material to reduce the chances of accidents and mishaps ; and
- (i) “Share” means fifty percent of the total fine money, after deduction of collection charges, deposited by the violators of traffic rules and transferred to National Highways and Motorway Police after reconciliation, by the National Highway Authority on monthly basis.

(2) The words and expressions used but not defined in these rules shall, unless the context otherwise requires, have the meanings assigned to them in the Ordinance.

(3) Roads Safety Campaigns, Performance Reward and Welfare Fund.

(1) There shall be a fund known as the Road Safety Campaigns, Performance Reward and Welfare Fund consisting on the following, namely :—

- (a) share received from the fine money ;
- (b) profit earned from the fine money ;
- (c) any donation or grant given by the Federal Government or from other sources ; and
- (d) any other amount or income which shall become the part of Fund by any manner.

(2) The Inspector-General, National Highways and Motorway Police, shall be competent authority for all payments made out of the fund.

(3) Principles of financial propriety, General Financial Rules and all other instructions, issued from time to time, relating to auditing and accounting shall be observed while sanctioning any amount from the Fund.

(4) Sufficient amount shall be earmarked for taking welfare measures on the recommendation of the Reward and Welfare Committee to the National Highways and Motorway Police (Regimental and Welfare Fund) which will be used for the welfare of the National Highways and Motorway Police employees.

(4) Sanction of expenditure from Fund.—The Inspector-General, National Highways and Motorway Police shall sanction expenditure on account of reward and road safety activities to officers and officials of the National Highways and Motorway Police on the recommendation of the Reward and Welfare Committee Purchase Committee.

(5) Reward and Welfare Committee.—(1) The Inspector-General, National Highways and Motorway Police shall constitute a Reward and Welfare Committee on such officers as he deems appropriate consisting on the Police, administration and accounting officers.

(2) The Committee shall recommend the names of officials and officers of National Highways and Motorway Police who have rendered outstanding and meritorious services during the year for an appropriate reward and also keeping in view their service record for giving justifications for each and every case.

(3) The Committee shall also follow the instructions and guidelines issued by Finance Division, from time to time, for sanction of rewards and honoraria etc.

(4) The amount of reward shall not exceed three months salary of the individual in any case and only one such reward shall be recommended during the year.

(6) **Utilization of the Fund.**—The Fund shall be utilized for the following purposes, namely ;—

- (a) to purchase, procure, prepare and fix the signals and signboards on the national highways and motorways ;
- (b) to educate the road users through print and electronic media *i.e.*, press, newspapers, journals, magazines, pamphlets, television, radio etc., or on the website of the National Highways and Motorway Police by maintenance of national database on traffic and roads safety programmes or by the other appropriate means including encouraging the community participation and holding of events like seminars, workshops within the scope of awareness about traffic codes, rules and safety, or any activity directly related to the safety of the road users.
- (c) to award performance rewards upto the twenty-five percent of the total strength of the Police force annually whose performance has been extraordinary, outstanding and meritorious service involving risk and initiative of the individuals ;
- (d) to finance different welfare measures and schemes for the welfare of National Highways and Motorway Police ; and
- (e) to donate amounts, subject to approval of the Committee, to the Government governmental organizations or any person during the natural calamities, emergency or accident, etc.

(7) **Accounting Procedure.**—The bank account as already operated and accounts books shall also be prepared for the National Highways and Motorway Police (Roads Safety Campaigns, Performance Reward and Welfare Fund), namely :—

- (a) National Highways and Motorway Police share from the fine money shall be deposited in an account, maintained with the Allied Bank Limited, Civic Center Branch, Islamabad for the Fund. The receipt of the share of fine money shall be reconciled with National Highway Authority on monthly basis.
- (b) Bank Account shall be jointly operated by the officers as nominated by the Inspector General National Highways and Motorway Police ;

- (c) the amount of withdrawals shall not exceed the available amount or balance in the bank account ;
 - (d) Cash Book and other accounts books is maintained on "Accrual Basis Accounting System" *i.e.*, when receipt earned and credited into and when the expenditure actually incurred from the fund shall be regularly entered in the Cash Book as provided in Rule 77 of Federal Treasury Rules ;
 - (e) deposits and withdrawals shall be reconciled with the Bank on monthly basis and balances at the end of each financial year shall be transferred to the next financial year.
 - (f) all financial transaction amounting to rupees ten thousand or more shall be made from the Fund through cheques ;
 - (g) Cash Book shall be maintained in accordance with the instruction contained in Federal Treasury Rules-77 ;
 - (h) At the end of each month the cash in hand as per Cash Book will be verified by an officer nominated by Inspector General, National Highways and Motorway Police and such officer shall record a signed and dated certificate to that effect ; and
 - (i) each claim will be pre-audited in the light General Financial Rules, Federal Treasury Rules, Public Procurement Rules, 2004, Income Tax and Sales Tax Rules as amended from time to time by the Federal Government and passed for payment by the Audit Officer, Internal Audit of National Highways and Motorway Police. No cheque of any claim shall be signed by co-signatory and issued for payment unless it is passed for payment by the Audit Officer Internal Audit.
- (8) Audit of the Accounts.**—(1) Regular account of the receipts into and expenditure out of the "Roads Safety Campaigns, Performance Reward and Welfare Fund" shall be maintained and prepared by the National Highways and Motorway Police. Internal audit shall be carried out on yearly basis by an officer of the National Highways and Motorway Police nominated by the Inspector General, National Highways and Motorway Police, to conduct the internal check for overcoming the weaknesses and shortfalls especially in the maintenance of accounts books and paid vouchers and other relevant record. Internal check shall be used to manage and control the activities and to follow the approved procedure for reducing the external audit observations

(2) The statutory audit of the accounts of Fund shall be carried out by the Directorate-General Audit, or a nominee of the Auditor General of Pakistan.
[No. F. FHP-30(6)2005].

SHAMIM AHMED KHAN,

Director (F&A).